Required Information Update for e-Invoicing

A. Customer's Information Update

1. **Please send in pdf format**
2. **Please fill in information below typed (not handwritten)**

No.	Information	Max Length per IRBM	Customer's Detail
1	Registered Business Name	300	TM TECHNOLOGY SERVICES SDN. BHD.
2	Tax Identification Number (TIN)	13	C99999999990
3	Business Registration Number (new)	12	200201003726
4	Business Registration Number (old)	12	571389-H
5	Business Address	300	LEVEL 51, NORTH WING, MENARA TM, JALAN PANTAI BAHARU, 50672, KUALA LUMPUR, WP KUALA LUMPUR
6	Contact Number*	20	603999999990
7	Email Address*	300	EINVOICING.AR@TM.COM.MY
8	SST Registration Number (Mandatory for SST Registrant)	17	W10-1808-32000464

Name of company as registered with the Companies Commission of Malaysia (CCM). Please ensure correct typing of the company's name. Example
1. Sdn. Bhd. Or Sdn Bhd
2. Berhad or Bhd

The number "0" has been added at the end of the existing TIN by the Inland Revenue Board of Malaysia (IRBM). Please ensure no spacing between prefix (C/D/E/F) and numeric characters. This is available in IRBM MyTax Portal and Form.
i.e. Example here is a dummy number.

Please insert the company's business registration number in both new and fold format.

Contact number and email address that is reachable by IRBM for e-invoicing and billing purposes. i.e. example here is a dummy number

Please insert the company's SST registration number if your are SST Registrant

** Contact number & email address which is reachable by LHDNM*

Contact Person for Further Enquiry

Key contact person to liaise with for e-invoicing data and information purposes

Name* : _____

Position* : _____

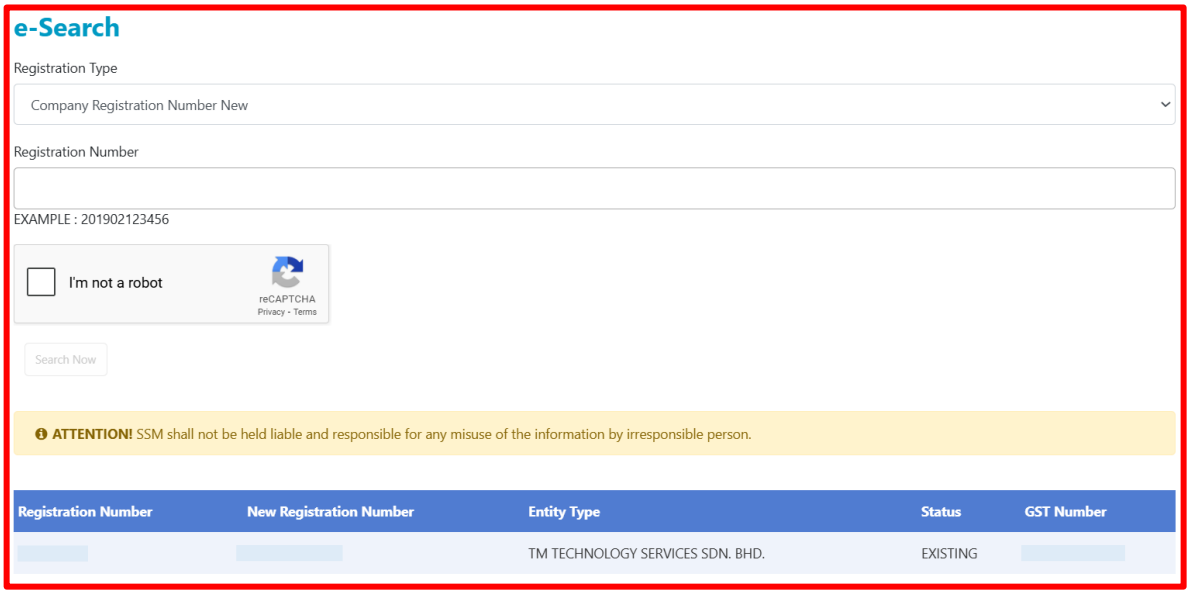
Mobile* : _____

Email Address* : _____

SAMPLE FOR SUPPORTING DOCUMENTS

B. **Supporting Documents** *(Please refer to Guide on Required Information Update)*

No	Supporting Documents
1	**(1) Registered Business Name & (3) Business Registration Number**
	i) Access to SSM portal – e-Search *ii) Fill in your "Business Registration Number Old" if you have any, otherwise fill in your "Business Registration Number New"* *iii) Screenshot your finding* ***as per below sample:***



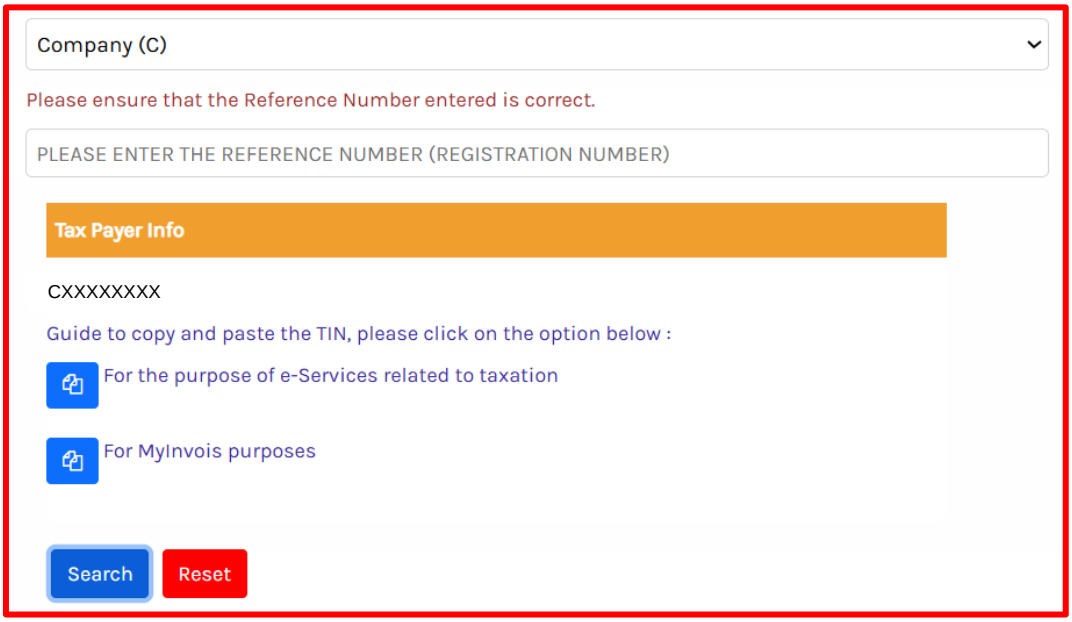
2	**(2) Tax Identification Number (TIN)**

i) Log in to your MyTax Portal: https://mytax.hasil.gov.my/

*ii) Click on "Search Icon" as highlighted in **red** in upper left of your homepage*

iii) Choose your respective category

*iv) Screenshot your finding **as per below sample:***



3	**(7) SST Registration Number (Mandatory for SST Registrant)**

SST number screenshot from MySST official website: MySST

Bil No.	No. SST SST No.	Name Perniagaan Business Name	Nama Perdagangan Trading Name	Tarikh Kuatkuasa Pendaftaran Effective Date	Tarikh Kuatkuasa Perkhidmatan Approval Date	Tarikh Pembatalan Cancellation Date	Jenis pendaftaran Registration Type	Status pendaftaran Registration Status	Kumpulan Group	Perkhidmatan Bercukai Taxable Service
1	W10-1808-32000464	TM TECHNOLOGY SERVICES SDN BHD	TM TECHNOLOGY SERVICES SDN BHD	01/00/2018	26/00/2018		SERVICE TAX	REGISTERED	OTHER SERVICES PROVIDER	TELECOMMUNICATION